



# CITY OF CLEARWATER

POST OFFICE BOX 4748, CLEARWATER, FLORIDA 33758-4748  
CLEARWATER POLICE DEPARTMENT, 645 PIERCE STREET, CLEARWATER, FLORIDA 33756  
TELEPHONE (727) 562-4242

POLICE DEPARTMENT

October 22, 2019

Caroline Haskins  
MuckRock News  
DEPT MR 81077  
411A Highland Ave  
Somerville, MA 02144  
RE: Record Request Ref# W054033-100119

Ms. Haskins,

This letter is in response to your public record request received October 1, 2019 as described below:

**1) All instructional materials, presentations and presentation materials (including recorded video and audio, PowerPoint files, prepared remarks, and slides formats), and other guidance on the use of Ring devices and/or the Neighbors app. This includes A) any notes taken during meetings that discussed the use of Ring devices and/or the Neighbors app, B) any explanations (whether internally or externally generated) of how Ring devices and/or the Neighbors app work, and C) any other document that has been used to help explain the use of Ring devices and/or the Neighbors app to any party, including internal documentation, public relations materials, and executive summaries.**

**2) A copy of any privacy impact assessments, use policies, standard operating procedures, data retention policies, legal opinions, warranties, non-disclosure agreements, contracts, liability waivers, insurance agreements, Requests for Proposals, Responses to Requests for Proposal, Memorandums of Understanding, Letters of Interest, usage policies, or informal agreements between the police department and Ring.**

**3) A copy of any funding opportunity announcements, grant applications and grantor status/progress reports, reports to legislative bodies, annual reports that mention Ring or the Neighbors app, as well as audit records, including but not limited to security audits of the software, misuse reports, and reports to oversight bodies.**

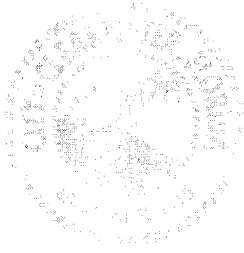
**4) Any digital communications including but not limited to emails and text messages) as well as documents, (including but not limited to PDF, word processing, excel, and slide documents) that mention Ring or the Neighbors app.**

**5) Any digital communications (including but not limited to emails and text messages) with Ring representatives.**

**Please try to include any other miscellaneous documents that facilitate this police department's relationship with Ring that don't neatly fall neatly into the above categories.**



"EQUAL EMPLOYMENT AND OPPORTUNITY"



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### Clearwater Police Response

In reviewing the details of your request, it has been identified as an 'extensive' request that requires records from sources outside of the Record Section and/or Police Department. We are currently contacting these other departments to collect an estimated time to complete their portion of your request. It was also observed that some additional information is needed in order to locate the records. There were two attempts to contact via email; once on 10/7/2019 & again on 10/17/2019. Both have gone unanswered. Therefore, we are sending this notification via certified mail to notify you of the potential cost associated and additional information needed to begin locating the records.

- Please provide a date range for item numbers 4 and 5 that request digital communications and documents.
- Please provide a maximum cost that you are willing to pay. An estimate cannot be determined until a date range is provided and the volume of search results are known.
- Please provide the best method of communication and related contact information to ensure your record request is completed in a timely manner (email, fax, phone, regular mail, etc.)

Please refer to F.S. 119.071(4) regarding fees for inspecting or copying of public records.

For any questions related to the status of your record request, you can reach me at my contact information below or log into our secure portal located at [www.clearwaterpolice.org/policerr](http://www.clearwaterpolice.org/policerr).

The username is the email we have on file; [81077-44994729@requests.muckrock.com](mailto:81077-44994729@requests.muckrock.com). A temporary password email was sent on October 22, 2019 to assist with logging in.

I look forward to hearing from you.

Thank you.

*Dawn Lazzaro*

Dawn Lazzaro, Records Manager

Clearwater Police Department

645 Pierce St, Clearwater FL 34677

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